



MODE OF PROCUREMENT:	SMALL VALUE PROCUREMENT	RFQ No.:	2024-12-346
Name of Procuring Entity:	DILG REGIONAL OFFICE I	Date:	12-9-24
Office/End User:	RICTU		
Company Name (TO BE FILLED OUT BY SUPPLIER):			
Address (TO BE FILLED OUT BY SUPPLIER)			
<b>*PhilGEPS Registration No. (TO BE FILLED OUT BY SUPPLIER)</b>			

Please quote your lowest price for the requirements listed hereunder subject to the Terms and Conditions stated below and submit to this office duly signed:

- TERMS AND CONDITIONS:**
- Bidders shall provide correct and accurate information required in this form.
  - Bidders may quote for any or all items.
  - Price quotation(s) to be denominated in Philippine Peso shall include all taxes duties and/or levies payable.
  - Quotations exceeding the Approved Budget for the Contract (ABC) shall be rejected.
  - Award of contract shall be made to the lowest quotation (for goods) or the highest rated offer (for consulting services) which complies with the minimum technical specifications and other terms and conditions stated herein.
  - Any interlineations, erasures, or overwriting shall be valid only if they are signed or initialed by the supplier or its authorized representative(s).
  - The DILG shall have the right to inspect and/or to test the goods to confirm their conformity to the technical specifications.
  - Liquidated damages equivalent to one-tenth of one percent (0.1%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. The DILG shall rescind the contract once the cumulative amount of liquidated damages reaches ten (10) percent of the amount of the contract, without prejudice to other courses of action and remedies open to it.

**APPROVED BUDGET FOR THE CONTRACT (ABC):**  
**PHP 79,994.00**

**PEDRO D. GONZALES**  
BAC Chairperson

ITEM NO.	ITEM DESCRIPTION	QTY.	UNIT	APPROVED BUDGET FOR THE CONTRACT (ABC)		STATEMENT OF COMPLIANCE	PRICE OFFER FROM SUPPLIER / SERVICE PROVIDER		
				ABC PER ITEM	TOTAL ABC		OFFER PER ITEM	TOTAL OFFER	
	Heavy Duty Aluminum Tripod 2.1m 20kg Capacity •Maximum Height: Atleast 84.25 inch / 214CM •Minimum Height: 18.12 inch / 46cm •Leg Sections: 4 •Material: Aluminum •Color: Black •Maximum Load: 20kg	1	set	4,454.00	4,454.00				
	Smartphone Gimbal Combo Kit •Capture Stabilized Handheld Footage •Folds down for Storage •Supports up to 3.5" Wide Smartphones •15-Hour Run-Time •1/4"-20 Tripod Mount	1	set	9,085.00	9,085.00				
	Wireless Lavalier Microphone •(2 TX + 1 RX + Charging Case) •Atleast 100m Range •15-Hour Battery •Noise Cancellation •Wireless Microphone for PC, iPhone Andriod, Record Interview •Multi-level Gain Control	1	set	15,920.00	15,920.00				
	Bi-Color LED Spotlight •Output: 17,450 Lux at 3.3' w/ Reflector •2700-6500K CCT •AC or Battery Power •Onboard, Wireless, DMX/RDM & App Control •CRI 96   TLCI 98 •FM Mount; Includes Bowens Adapter •Includes AC Power Cable & Hard Foam Case	1	set	15,725.00	15,725.00				
	17 inch Teleprompter Portable Pad Tablets Horizontal Vertical Prompting All Metal Aluminum Alloy •Made of all-aluminum alloy •thick and durable, adopts integrated design •easy for quick installation. Lifiable platform and inclined pull-up PT •can quickly adapt to shooting equipmen •Aluminum case included	1	set	17,578.00	17,578.00				
	AA Rechargeable Battery Pack of 4 Black (Heavy Duty) •High Capacity for high drain equipment •Capacity: 2550mAh •Recharge up to 500 times •holds 85% charge after year of storage	12	set	1,436.00	17,232.00				
	Bidders shall submit their quotation together with all the required documents on or before <u>Dec. 17, 2024 / 12:00 PM</u> to the BAC Secretariat. The BAC shall accept the quotations received after the deadline.  *Please submit your Quotation for the WHOLE LOT. <b>REQUIRED DOCUMENTS:</b> <b>Submission of Bid/Offer:</b> 1. Valid Business/Mayor's Permit 2. Menu (for procurement with meals and snacks) 3. PhilGEPS Registration Number <b>Prior to Issuance of Notice of Award (NOA)</b> 5. Omnibus Sworn Statement 6. Special Power of Attorney (If Authorized Representative)/ Secretary's Certificate *Non-submission of the above-stated requirements shall automatically disqualify the bid/offer Purpose/Title of the Activity: Procurement of ICT Equipmenrt								
							<b>GRAND TOTAL PER LOT:</b>		

Warranty		Price Validity	
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After having carefully read and accepted your General Conditions, I/WE quote on the item(s) at prices noted above.

\_\_\_\_\_  
Printed Name/Signature/Date

\_\_\_\_\_  
Tel. No./Cellphone No.